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## Trevone and Windmill Residents' Association

### **Minutes of a Committee Meeting of TaWRA held at the Well Parc Hotel on Wednesday 9th September 2009 at 7.40 pm** *(originally scheduled for 26<sup>th</sup> August in the Village Hall).*

**Those present:** Stan Burgess (Chairman), Jane Myles (Secretary), Carole Webb, Lee Mills, Marie Roddis

#### **1. Apologies for Absence:**

Apologies were received from Michael Bird, Richard Griffiths, Kate Straker, Tim Stafford and Paul Follet

#### **2. Minutes of the last Meeting** at Village Hall, 30<sup>th</sup> July 2009 were read and were agreed as a true record of proceedings.

#### **3. Matters arising**

##### Hall fees

The Secretary has informed Richard Higman that we now accept the fee offered by the Hall Committee for meetings if and when we meet there and are grateful for the reduction for summer meetings.

##### Beach safety

Paul Follet had sent an email saying that the top action for the beach audit group was the issue of safety and access on the path from the beach towards Stepper Point. This would involve improving the steps, re-engineering about 100m of path and modifying the first stile. He asked for, and received, the backing of the Committee to continue to pursue this.

##### Land near the beach/burial ground

Lee Mills reported that two residents have a lot of information and research obtained when the village millennium book was prepared which can be passed on to Andy Nicholls and the working group. JM to advise Andy Nicholls on details.

**Action: JM/Andy Nicholls**

##### Insurance

We now have the certificate of liability from Ansvar which covers TaWRA from 17<sup>th</sup> Aug 2009 to 16<sup>th</sup> Aug 2010. The Chairman to be reminded to write to Padstow Town Council again re. our funding in the light of this lower premium.

#### Action MB

##### Ground rules

The Committee have yet to discuss the full draft of the revised document from the Chairman.

#### Action: MB

##### Newsletter

The Committee thanked Jane Myles and Tim Stafford for their work. Jane Myles also thanked all those who delivered the newsletter. It is now seen as a valuable addition to village life and there have been many expressions of thanks both from residents and also those who have a connection with the village but receive the newsletter via email.

## 4. Correspondence

### **Padstow Christmas Festival**

Lee Mills suggested doing a fundraising raffle if we have any kind of presence at the Padstow Christmas Festival such as that done by FLEET. It would only work if we share the proceeds with a charity. Marie Roddis thought that there was a fee involved for hiring a table/stall so we need to find out the cost and what the commitment would be if we go ahead with this.

Action: JM to find out the cost of a table

### **Police liaison**

Jane Myles reported that CPSO Allan Smith had telephoned to say that there will be a PACT evening at the end of November to which the police will invite guests to address village issues. The TaWRA website will advertise the evening and give fuller information to the village nearer the date.

There was a suggestion that TaWRA provides a hamper for a raffle – each Committee member to provide one item and Stan to provide the basket itself.

Action: Stan Burgess to follow up with a call and advise on topics and also to OK the raffle idea with the police.

## 5. Transport

Marie Roddis reported that Tony Doherty has heard nothing from Highways about the planned site meeting and has written to Highways to complain. Marie read the letter to the meeting. Several Committee members reported that there is continuously running water and a small crater on the road between the café and the beach. The road is now dangerous and is causing cars to swerve to avoid it thus endangering pedestrians. The village roads are not being swept and the verges are not being cut.

Action: Marie to contact Highways and to instigate official complaints procedure if there is no response on any of the above

Marie Roddis is trying to get a definitive footpath map for the village. Committee members felt that visitors might buy these if they were well produced containing info on length of walks/photos/info about the burial site, etc.

The alternative walkway past Puffins which joins the field path to Padstow should be reinstated, properly signposted from the road, and mown as are

the others around the village. Stan Burgess said that one village resident is likely to have several maps showing the exact routes of all the village footpaths. If the Council are not maintaining all of these Marie suggested contacting them since it is easy to lose the footpaths.

Action: Marie to ask this resident for clarification and maps.

## 6. IT/Newsletter

Jane Myles asked for Committee members to regularly update her on new houses/house names to add to the list so that it is kept up-to-date and to forward any email addresses of second home owners or others who would appreciate receiving the newsletter electronically.

It was decided that we should aim to produce a pre-Christmas newsletter in the second week of November in which we put info about Children in Need, the police liaison meeting, and Christmas events

### Advertising

Jane Myles brought a copy of the St Merryn Village Voice and suggested that from now on we carry advertising in the printed newsletter to generate income. We would offer  $\frac{1}{8}$  page spaces (business card size) to as many local small businesses and services as possible so that they can have first refusal on the space before we offer advertising space to the wider area (Padstow/Constantine/St Merryn etc). This needs to be done quickly so that we have the adverts ready for the November newsletter.

The fee would be £5 per  $\frac{1}{8}$  page. We should aim to have the equivalent of four pages of the newsletter covered although we should mix editorial with advertising. Marie has offered to help with layout if this is too much for Tim. She also suggested that there should be more cooperation photocopying, stapling and batching up the newsletters as it is quite a time consuming burden for one person.

Action: Jane Myles to circulate a list around the Committee on which we can all brainstorm as many small local businesses and services as possible who could be approached. NB: Anyone adding a name to the list should provide a contact phone number for them.

## 7. Treasurer's report

Carole Webb reported that 50% of the insurance premium has now been paid. This amounts to £226.13. A second instalment is due for 10<sup>th</sup> October. This is £221.13, after which we will have a debit of £59.29. We cannot therefore afford to hire the Village Hall for meetings as we have insufficient funds and have a kind offer from Lee Mills to meet in the Well Parc Hotel for the winter for no charge. JM said she was willing to lend money for the second instalment of insurance and then to be reimbursed from advertising revenue. Another Committee member had also suggested helping TaWRA in this way and he could be approached by Carole Webb.

## 8. Fundraising

Paul Follet sent an email suggesting a joint fundraising event in the Village Hall for the RNLI, Village Hall and TaWRA. The Committee decided that a joint fundraising barbecue in the summer in which TaWRA could team

up with a deserving charity would be more successful. The RNLI tend to do their own events which are well supported.

Joint barbecue: Lee said that TaWRA (plus a charity of our choice whom we should approach) could go on a waiting list for a barbecue slot for next summer. We are more likely to attract custom if the barbecue is for a good cause as well as helping TaWRA, however a large team is needed to commit early on to helping. In addition to obtaining prizes, produce, bric-à-brac, books, plants, cakes, etc, 4 people would be needed on the barbecue, 2 on the raffle, 2 on the tombola, 2 on the cake stall, 2 on plants, plus 8 people on small games such as golf, skittles, throw the 20p, kick the football, roll the tennis ball, roll the 2p, and people to help setting up and clearing up. This involves a high level of commitment and long-term preparation. In the new year we should ask for volunteers (via the newsletter) and choose and approach a charity.

Appeal for funds: When there is an appeal for funds in the next or subsequent newsletters it should be pointed out that TaWRA incurs a regular fee for sending out the newsletter by email (to avoid the newsletter becoming SPAM through multiple dispatch), although all other work on the website is being done free of charge by Committee members.

#### **9. Any other business**

Neighbourhood Watch: Stan Burgess reported that there are now eleven coordinators covering the village from Windmill to the beach. Stan will do a report for the next meeting.

#### **10. Date and time of next meeting**

Wednesday 28<sup>th</sup> October 2009 at the Well Parc Hotel

The Meeting closed at 9.05 pm.

STAN BURGESS  
Chairman

JANE MYLES  
Secretary